

Getting Started

This is the list of what is needed to get started for rentals

1. **Completed applications** for all tenants and all guarantors (signed and dated)
2. **\$40.00 application fee** for each individual over the age of 18 that will be living in the unit
3. Copy of driver's license or other picture ID to **verify identity**

List of what is needed to move in (get keys)

1. **Application approved** and cleared by management office
2. **Proof of utilities** turned on in tenant or guarantors name (utility company will provide a receipt)
3. **Completed lease** along with **security deposits, pet deposits** and rent according to lease
4. **Completed pet agreement**, copies of shot records and proof that cats are fixed if applicable

Property Information

Address		
Rent		
Security Deposit		
Pet Fee		
Move in Date		

Worksheet for Planet San Marcos

Item	Amount	Description	Payment Status
Application Fee			
Security Deposit			
Pet Fee			
Prorated Rent			
Total			

Office Contact Information

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